

Before you apply

* indicates a required field

Community Action Grants

Before starting your application, we strongly encourage you to contact the Tasmanian Community Fund.

We can discuss your project idea, help you determine whether it fits this grant round and clarify what information you will need to provide.

You can reach us on [\(03\) 6270 5843](tel:0362705843) or via email at admin@tascomfund.org.

Community Action Grants support practical, community-led projects that respond to local needs and opportunities and help Tasmanian communities become more connected, resilient and thriving.

You can apply for between \$5,000 and \$50,000 for projects that are reasonably ready to deliver. Small grants are \$5,000 to \$15,000, and Standard grants are \$15,001 to \$50,000.

We ask the same main questions for Small and Standard grants. For Standard grants, we ask for more detail where needed and one extra response about important risks or approvals.

Keep your answers clear and practical. Short answers and dot points are welcome. Word limits are maximums, not targets. We assess your project—not your spelling, writing style or how professionally your application is presented.

Please read the [Community Action Grant Guidelines](#) before applying.

Priorities for this round

For the 2026–27 round, priority will be given to projects that support:

- Participation, belonging and connection.
- Community leadership, volunteering and skills.
- Local collaboration and community-led action.

Your project does not need to address all three priorities. Tell us about the community benefit in your project answers.

Funding request

How much funding are you requesting from the Tasmanian Community Fund? *

You can request between \$5,000 and \$50,000, excluding GST. Request only the amount reasonably needed to deliver your project. Enter the amount requested excluding GST, regardless of whether the organisation that will receive the grant is registered for GST. Where the grant is subject to GST, TCF will apply GST separately in accordance with the funding agreement. Applications requesting \$5,000 to \$15,000 will follow the Small grant process. Applications requesting \$15,001 to \$50,000 will follow the Standard grant process.

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Form Preview

Eligibility confirmation

Before continuing, please confirm each of the following: *

- ☐ We have read the Community Action Grant Guidelines and our organisation or community group is eligible to apply, or we will apply through an eligible sponsoring organisation.
 - ☐ Our project will primarily take place in Tasmania or primarily benefit Tasmanian communities.
 - ☐ We have not incurred or committed to any costs that we are seeking TCF funding for, and understand that TCF will not fund costs incurred before a Grant Agreement is signed.
- You must select all three statements to continue. Please contact us before applying if you are unsure whether your organisation or project meets these requirements.

Your organisation

* indicates a required field

Applicant organisation

Tell us about the organisation or community group seeking funding. If you are applying through a sponsoring organisation, enter your community group's details here. We will ask for the sponsor's details separately.

Organisation Name *

Organisation Name

Enter the name of the organisation or group seeking funding. If the group is unincorporated and will use a sponsoring organisation, enter the group's name here—not the sponsor's name.

Incorporation or registration number *

If your organisation is incorporated or otherwise registered, enter its incorporation, ACN or other registration number. Enter "Not applicable" if your organisation does not have one.

Organisation ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

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Form Preview

Tax Concessions

Main Business Location

Must be an ABN.

Leave this blank if your organisation or community group does not have an ABN. If the organisation receiving the grant does not have an ABN, complete and upload an ATO Statement by a Supplier form.

Statement by a Supplier

Attach a file:

A maximum of 1 file may be attached.

If the organisation receiving the grant does not have an ABN, complete and upload an ATO Statement by a Supplier form. You do not need to upload this form if the organisation has an ABN. Download the form: <https://www.ato.gov.au/forms-and-instructions/statement-by-a-supplier-not-quoting-an-abn> A Statement by a Supplier does not establish eligibility for TCF funding. Unincorporated groups must apply through an eligible auspice organisation.

Application contact

Tell us who we should contact about this application.

Contact *

Title

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

About your organisation or group

What does your organisation or community group do? *

Word count:

Must be no more than 100 words.

Briefly tell us your organisation's purpose and who it works with. We will ask who will deliver your project later in the form.

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Are you applying through a sponsoring organisation? *

- ☐ Yes
☐ No

A sponsoring organisation, also called an auspice organisation, takes legal and financial responsibility for a grant on behalf of an eligible unincorporated community group.

Sponsoring organisation

* indicates a required field

Sponsoring arrangement

A sponsoring organisation must be an eligible organisation that agrees to receive and manage the grant on the applicant's behalf.

The sponsoring organisation must have a genuine connection to the project's purpose, goals and intended outcomes. It must not act only as the legal or administrative holder of the funding.

Before submitting this application, make sure the sponsoring organisation understands the project and agrees to meet the responsibilities described in the Community Action Grant Guidelines.

Sponsor organisation

Sponsor organisation *

Organisation Name

Sponsor incorporation or registration number *

Enter the sponsoring organisation's incorporation, ACN or other registration number. Enter "Not applicable" if the sponsoring organisation does not have one.

Sponsor ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

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Form Preview

ACNC Registration
Tax Concessions
Main Business Location

Enter the sponsoring organisation's ABN. Leave this blank only if the sponsoring organisation does not have an ABN. If it does not have an ABN, complete and upload an ATO Statement by a Supplier form below.

Sponsor Statement by a Supplier

Attach a file:

A maximum of 1 file may be attached.

If the sponsoring organisation does not have an ABN, complete and upload an ATO Statement by a Supplier form. You do not need to upload this form if the sponsoring organisation has an ABN.

Download the form: <https://www.ato.gov.au/forms-and-instructions/statement-by-a-supplier-not-quoting-an-abn>

A Statement by a Supplier does not establish eligibility for TCF funding. The sponsoring organisation must meet TCF's legal and financial eligibility requirements.

Sponsor contact

Tell us who we can contact at the sponsoring organisation to confirm the proposed arrangement.

Sponsor Contact *

Title First Name Last Name

Enter the name of the person who can discuss the sponsoring arrangement with us.

Position at the sponsoring organisation *

Tell us the person's role at the sponsoring organisation.

Sponsor contact phone number *

A mobile number is preferred.

Sponsor contact email address *

Must be an email address.

How is the sponsoring organisation connected to your group or project? *

Word count:

Must be no more than 75 words.

Briefly tell us about the relationship and how your project connects with the sponsor's work or purpose.

Sponsor confirmation

Upload a letter of support from the sponsoring organisation. *

Attach a file:

A maximum of 1 file may be attached.

The letter must confirm that the sponsoring organisation: agrees to sponsor this application and receive and manage the grant; understands the proposed project; has a genuine connection to the project's purpose and intended outcomes; and agrees to meet the responsibilities of a sponsoring organisation described in the Community Action Grant Guidelines. The letter should be signed by an authorised representative of the sponsoring organisation.

Your project

*** indicates a required field**

Project overview

Keep your answers clear and focused. You can use short paragraphs or dot points, but please provide enough information for assessors to understand your project and assess it against the criteria. Word limits are maximums, not targets.

What is the name of your project? *

Must be no more than 200 characters.

Use a short, descriptive title—for example, "Community Hall Tables and Chairs" or "Smithton Youth Activity Program".

Briefly describe your project. *

Word count:

Must be no more than 75 words.

In a short paragraph, tell us what the project will do, who it is for and what you expect it to achieve.

What will you do? *

Word count:

Must be no more than 250 words.

Describe what your project will involve and how it will respond to the need or opportunity you identified. Outline the main activities and steps. If equipment, a vehicle or building work is involved, explain how it will be used as part of the project. Keep your answer proportionate to the size and complexity of your project. Short answers and dot points are welcome.

Why is your project needed, and what difference will it make for the community? *

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Word count:

Must be no more than 250 words.

Tell us what need or opportunity the project responds to, who will benefit and how the project will help. You can use community feedback, local knowledge, participation information or previous experience. Formal research is not required. If you are seeking funding for equipment, a vehicle or building work, explain the broader community project or activities it will support and how these will help people participate, connect, feel included, volunteer or take community action. Simply purchasing, replacing or upgrading an asset is generally not enough. Where relevant, explain any benefits that will continue after the project finishes. If you are expanding an existing activity or event, explain the additional benefit this funding will create.

How has the community helped shape the project? *

Word count:

Must be no more than 250 words.

Tell us how community members have helped develop or shape the project and how you know it reflects their priorities or interests. This could include conversations, feedback, requests, participation, volunteering, partnerships or local knowledge. Formal consultation is not required.

Who will organise and deliver the project, and what experience, skills or support will help them do it successfully? *

Word count:

Must be no more than 200 words.

Tell us who will be responsible, what relevant experience or skills they have, who else will help and whether any important partnerships or support are confirmed.

Project location and timing

Tell us where the project will take place and how long it will run. The timeframe can be your best estimate—we will confirm it if your application is approved.

Where will the project mainly take place? *

Select the council area or region that best describes where your project will mainly take place. Select Statewide if the project will operate across Tasmania. You can explain specific towns, sites or additional locations in your project description.

About how long will the project take to complete? *

For example, three months or one year. Projects must be completed within two years of the agreed start date. This can be your best current estimate.

Building work and site improvements

Does your project include building work or improvements to a facility or site? *

- ☐ Yes
☐ No

Property and ongoing responsibility

Who owns the facility or site where the work will take place, and who will own and maintain the funded asset or improvement after the project is completed? *

Word count:

Must be no more than 150 words.

Identify the owner of the facility or site. If your organisation does not own it, describe the lease, licence or other formal arrangement that allows you to use it, including how long that arrangement lasts.

Explain who will own and maintain the funded asset or improvement and how the community will continue to access and benefit from it. The ownership or use arrangements must be sufficiently secure to protect the intended community benefit.

Upload any supporting documents for the proposed building work or improvements.

Attach a file:

Upload any relevant documents you already have, such as owner permission, a lease, licence or other tenure agreement, evidence of community access, plans, approvals or quotes. These documents should help explain your right to use the site and the proposed work. TCF may request further evidence of tenure, permissions, approvals or ownership and maintenance arrangements where needed.

Child and youth safety

Will your project provide services specifically for children or young people, or facilities specifically for their use while under your organisation's supervision? *

- ☐ Yes
☐ No

Child and Youth Safe Organisations Framework

Does your organisation comply with Tasmania's Child and Youth Safe Organisations Framework? *

- ☐ Yes
☐ No

Organisations working with children and young people may be required to comply with Tasmania's Child and Youth Safe Organisations Framework. Review the requirements before answering. If you are unsure whether they apply to your organisation, please contact TCF before submitting your application. <https://www.oir.tas.gov.au/about/the-child-and-youth-safe-organisations-framework/>

Project risks and approvals

* indicates a required field

As you are applying for a Standard grant, tell us about any important risks or approvals that could affect your project. A short, practical response is enough—you do not need to attach a formal risk management plan.

Important risks and approvals

Are there any important risks or approvals that could affect your project, and how will you manage them? *

Word count:

Must be no more than 200 words.

Tell us about anything significant that could affect delivery, such as permissions, safety requirements, supplier availability, other funding or partner commitments. Explain how you will manage it, what is already in place and what you still need to arrange. If you described property arrangements earlier, you do not need to repeat them here. If there are no significant risks or approvals, say so briefly.

Project budget

* indicates a required field

Goods and Services Tax

Enter all amounts requested from TCF and all project budget amounts excluding GST.

If the grant is subject to GST, TCF will pay GST in addition to the approved grant amount after receiving a correctly rendered tax invoice. GST is calculated on the approved grant payment and not on individual project budget items.

The application will ask whether the organisation that will receive the grant is registered for GST. If applying through a sponsoring or auspice organisation, provide that organisation's GST status.

Is the organisation that will receive the grant registered for GST? *

- ☐ Yes
☐ No

If you are applying through a sponsoring or auspice organisation, answer for that organisation. Otherwise, answer for your organisation. If you are unsure, check the GST status shown in the relevant ABN Lookup information.

Completing your project budget

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List all expected project costs and contributions, including costs funded by TCF, cash contributions from your organisation or other sources, and any in-kind contributions you want included in the total project value.

Enter each cash or in-kind contribution as a separate row. For an in-kind contribution, enter a reasonable estimated value excluding GST and explain how you calculated it in the contribution question below. Examples include volunteer hours, donated professional services, materials or free use of a venue. Do not enter the same contribution as both cash and in-kind.

For Small grants, a simple budget is enough. A straightforward purchase may only need one or two rows.

For Standard grants, include enough detail to show how the main costs were calculated. For staff costs, show the project role and the hours or period to be funded. For administration and overheads, explain what the amount covers and how it relates to the project.

Select the funding source for each amount. If more than one funding source will contribute to the same item, enter each contribution as a separate row. The amounts identified as Tasmanian Community Fund must add up to the amount requested on Page 1.

Item or service	Amount (excluding GST)	Funding source or contribution type
Tell us what the funding will pay for. Include quantities, rates or other details that help explain the cost.	Enter the amount allocated to this item from the selected funding source, excluding GST. Must be a dollar amount.	Select how the item will be funded or contributed. If more than one source contributes to the same item, enter each contribution as a separate row.

Budget summary

A cash contribution is not required. You will not be disadvantaged simply because your organisation or community cannot provide one. If contributions are available, tell us about them below.

What is the total cost of the project? *

This amount is calculated automatically from the budget table above. It includes the amount requested from TCF and all cash and in-kind contributions.

Tell us about any contributions to the project other than the funding requested from TCF.

Word count:

Must be no more than 150 words.

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Include who will provide each contribution, whether it is cash or in-kind, its estimated value and whether it has been confirmed. A contribution is not required. If there are no other contributions, enter "No other contributions". Provide all contribution amounts and estimated values excluding GST.

Declaration and submission

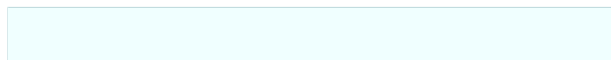
* indicates a required field

Supporting information

You only need to attach a document if it will help us understand your project.

Attach any information that will help us understand your project, if needed.

Attach a file:

A light blue rectangular box representing a file upload area.

A maximum of 2 files may be attached.

This could be a photograph, plan or indicative pricing. Formal letters of support are not required for Small grants, and you do not need multiple quotes for every small purchase. We may ask for quotes, evidence of partner support, owner permission or approvals where these are relevant to your project.

Declaration

Please confirm the following before submitting the application.

By submitting this application, I confirm that: *

- ☐ I am authorised to submit this application on behalf of the organisation or community group.
- ☐ The information in this application is true and complete to the best of my knowledge.
- ☐ The organisation or community group will provide more information if the Tasmanian Community Fund reasonably asks for it.
- ☐ The organisation or community group will follow all relevant laws, approvals and safety requirements when delivering the project.

You must select all four statements before submitting the application.

Privacy and information use

We will use the information in this application to check the information provided, assess your application and manage the grant if it is approved.

We may share relevant information with TCF Board members, staff, advisers or other people where this is needed to assess the application, meet legal requirements or support auditing and accountability.

If your application is successful, we may publish your organisation's name, project name, a short project description, location and grant amount. We will manage personal information in line with relevant privacy laws.